

WORKPLACE HEALTH & SAFETY POLICY

JA Martin Electrical ensure:

- We maintain a WHS management system based on the requirements of AS4801
- The health and safety of all employees, visitors and contractors by eliminating or controlling risks and reducing injury.
- Assessment and elimination or control of hazards.
- Employees are provided with personal protection equipment to comply with our policies i.e. Hats, safety glasses etc.
- All employees are suitably trained to satisfy legislative requirements and our objectives, higher job awareness and hazard awareness.
- All employees are encouraged to participate in the safety awareness programs, toolbox talks, safety meetings, safety audits and hazard identification and comply with legislative requirements.
- The employees are consulted on matters relating to their workplace.
- The goals and objectives are set during the Strategic Planning meeting and reviewed during subsequent meetings.
- Our CORE Safety Values are defined within our Quality-WHS&E Manual.
- Goals are set, monitored, and reviewed to assist in eliminating and/or controlling risks and hazards.
- Our management systems integrate safety and quality requirements to provide the management with the tools and methods to achieve our objectives.

Responsibilities

- The **Management** is responsible for ensuring safe and healthy workplace.
- The **Supervisors** are responsible for the conditions under their control and providing leadership to implement, monitor and review the WHS programs in their section.
- The **Employees** are responsible for ensuring their own health and safety and that of others by adhering to documented procedures, supporting and promoting WHS in their workplace.
- The **Occupational, Health and Safety Committee** is responsible for implementing initiatives within the legislative guidelines to assist and support the development, promotion and communication of WHS improvement programs.
- The **Clients** are responsible for ensuring that the work areas in their direct control are maintained to a safe level and enable our employees to perform their tasks according to our documented procedures.
- The **Suppliers and Subcontractors** are responsible for ensuring their own health and safety and to understand our safety policy and WHS requirements.

This policy is reviewed in accordance with the review schedule detailed in the Document Register.

Signed: _____



D. Prestley
General Manager

Date:

21 September 2016

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